The Friends of Presqu'ile Park

Position Description

Environmental Director

Role Description/Summary

The role of the Environmental Director is to help advance the conservation objectives of Presqu'ile Provincial Park by fostering collaboration, supporting ecological research, engaging volunteers and donors, and ensuring environmental initiatives are effectively planned, funded, and delivered.

The Environmental Director serves as a member of the Board of Directors of the Friends and is the primary liaison between the Friends organization, park staff, researchers, volunteers, and donors on environmental stewardship initiatives. This role oversees the identification and communication of environmental priorities, supports ecological research and conservation projects, coordinates volunteer involvement, and helps ensure environmental programs are appropriately funded and promoted.

The Environmental Director will support the work of Friends' volunteers and the park through a variety of strategies and activities as noted below.

Primary Activities

- Serves as a member of the Board of Directors of the Friends of Presqu'ile Park.
- Communicate regularly with the park's Biodiversity Officer and other park staff to determine the park's environmental needs, to ensure these are reflected in the Friends annual budget, to learn of items of interest to the Friends Board and Friends members and to volunteer and provide volunteers where required.
- Communicate with researchers Jennifer Arnold and Stephen Oswald (Penn State University) to determine their needs for the ongoing Common Tern study and preservation methods, to communicate those to the board, ensure these needs are reflected in the Friends' annual budget and ensure receipt of the annual report which is publish in the Friends' newsletter.

Beneficial Skill Sets and Assets

- Strong verbal and written communication skills.
- Excellent organizational and coordination abilities.
- Basic knowledge of ecology and environmental stewardship.
- Commitment to the preservation and enhancement of Presqu'ile Provincial Park.
- Ability to build positive working relationships with volunteers, committees, researchers, donors, and park staff.
- Experience coordinating multiple projects and stakeholders simultaneously.